

 <p>BUREAU VERITAS</p>	<p>Confidentiality and Impartiality Agreement F-20-01</p>	<p>Issue # 1 Issue Date 1/4/2022 Revision # 0 Revision Date 1/4/2022 Page 1 of 2</p>
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Subject: Confidentiality and Impartiality

I agree to be bound by your requirements for confidentiality of information and conflict of interests, thereby undertake that I shall, at no time, divulge information pertaining to your organization or its clients to any third party without prior consent unless required to do so by Law. Moreover, I further agree on not to disclose any pertinent key business information that relates to the parent organization, its clients or associates after the expiry or cancellation of my agreement with the organization for a minimum period of two years.

I also agree to declare immediately to **BVE** any conflict of interest situations while performing any activity that relates to certification, including but not limited to the following:

1. Personal benefit:

- Receiving an illegitimate financial or other benefit e.g. bribe, gift etc.
- Receiving an indirect benefit such as the promise of future employment.

2. Personal loyalty:

- A friend or family member is involved in the client organization.
- Maintaining a sense of loyalty because of being part of organization in the past e.g. an employee, contractor or sub-contractor.
- Working with an organization over a period of months or years, a relationship has developed that may result in impartiality to some extent.

3. Assessing own work:

Auditing your own work is totally a conflict of interest and is not allowed at all. However, the individual can conduct an audit, if a period of two years has lapsed after the provision of consultancy including training.

I shall disclose in writing if I have had any involvement with BVE or its ASSOCIATE's client, prospective client or any person representing, employed or subcontracted to them in the preceding two years.



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Furthermore, I hereby commit to follow the laid down BVE policies, procedures and processes in respect of certification and take part in mandatory training sessions to upgrade myself to the newest editions of aforementioned standards.

I have had no product conformity consultancy involvement with the company in the previous 2 years
I am able to undertake the work on this/these dates
I accept to undertake the job according to BVE policies, procedures, practices and methodologies
I will return the complete set of documents to BVE no later than 3 working days after completion
I shall submit the audit report no later than 3 working days after the audit is complete
I accept the payment terms and conditions

Name	
Designation	
Date	
Signature	